

Undergraduate Curriculum Committee Minutes

3:05 – 4:30 p.m. Room: MLT 102-C

Date: October 29, 2025

Members (15 voting—12 present, 2 absent):

Elke Altenburger
Nicole Anderson
Kristin Carlson
Fuxia Cheng
Niharika Dayyala
Amy Hurd (executive secretary)

Kathryn Jasper
Joshua Newport
Philip Pulley
Liz Sattler
Lexi Smith
Xiaoying Zhao

Absent:

Senia Johnson
Robbie Shorter
Lisa Tranel

Attendees:

Theresa Sanchez, UCC Secretary
Eric Peterson, GEO

1. **Convene:** 3:05 pm by Newport
2. **Introductions:**
3. **Minutes: October 1, 2025 meeting.** No corrections; accepted as distributed.
4. **Action Items:**
 - a. [Env Systems Sci and Sustain BS](#) (Revise Major)—Newport, Anderson

Newport and Anderson discussed this proposal for revising both sequences in ESSS; there were some logic issues in the requirements. Peterson approved Sanchez to make the necessary edits, which were done before today's meeting. Anderson asked some questions about UCC procedures; Newport and Sanchez responded. There was a lot of discussion from members about navigating the review in the new Coursedog system. Peterson spoke about the reasoning behind the requested revisions.

Newport made a motion to approve this proposal. Anderson seconded. 11 in favor, none opposed, 1 (Hurd) abstained. The motion passed.

b. Chemistry (Revise Major)—Zhao, Carlson

Zhao and Carlson discussed the review of this proposal which makes revisions to an existing sequence and adds a new sequence. Questions were brought up about the Physics options and the advanced labs, relating to clarity and formatting. Sanchez will follow up with the department about possible edits.

Newport made a motion to table this proposal until the next meeting. Carlson seconded. All in favor, none opposed, none abstained. The motion passed.

5. Liaison Reports:

- a. Council on General Education (Shorter)
Hurd gave a report. CGE reviewed their first round of proposals. There was a lot of discussion related to the anchor syllabus.
- b. Council for Teacher Education (Hurd)
Hurd reported CTE discussed micro credentials and certificates, and plan to talk about minors.

6. Miscellaneous:

Hurd told the committee that the rationale for new majors/minors/certificates is included on FIF forms which are used outside of UCC. The FIF form needs a rationale about the establishment of the program, sequence, etc. The establishment is beyond the scope of UCC and lies with the Chair/Director, Dean, and Provost. The review by UCC should be about the curriculum, rather than whether or not the program should exist.

Sanchez showed the members how to find a few items in the Coursedog system to help with their reviews. She also noted she will be absent on 11/12/25 and asked Carlson to be prepared to take minutes.

7. Adjournment: Anderson at 4:04 pm. Sattler seconded.

Upcoming Meetings/Proposal Reviews:

Next meeting Nov 5—CTK proposals, CHE proposal.