

Undergraduate Curriculum Committee Minutes

3:05 – 4:30 p.m. Room: MLT 102-C

Date: October 1, 2025

Members (15 voting—12 present, 2 absent):

Elke Altenburger
Nicole Andersson
Kristin Carlson
Fuxia Cheng
Amy Hurd (executive secretary)
Kathryn Jasper

Joshua Newport
Philip Pulley
Liz Sattler
Robbie Shorter
Lisa Tranel
Xiaoying Zhao

Absent:

Armstrong Amoah
Niharika Dayyala

Attendees:

Theresa Sanchez, UCC Secretary

1. **Convene:** 3:08 pm by Newport.
2. **Introductions:** no guests
3. **Minutes: Sept 17, 2025 meeting.** No corrections; accepted as distributed.
4. **Action Items:**

Sanchez went through how to review proposals and where to find certain information.

 - a. **Math BA Data Science Sequence and Math BS Data Science Sequence (Inactivate Sequence)—Altenburger, Tranel**

Altenburger and Tranel led the review. This sequence is now within IDS Data Science. Enrollment will be shifted to the IDS major or follow the plan to graduate the students within the current plan. Tranel moved, Altenburger seconded. All approved.
 - b. **School Health Education Minor (New Minor)—Jasper, Pulley**

Lead reviewers are Jasper and Pulley. This is an existing endorsement that Health Sciences Department is converting to a minor. Jasper moved and Pulley seconded. All approved.
5. **Liaison Reports:**
 - a. Council on General Education (Shorter)

Hurd reported (for R. Shorter) CGE met this week to elected officers, review the charge, and review Coursedog. No proposals have reached CGE yet.
 - b. Council for Teacher Education (Hurd)

Hurd reported CTE has not met.

6. Miscellaneous:

Hurd reviewed the IDS minor process. Sanchez will send the documents for review next week. This will include a rubric.

The members asked questions about how to review in the new Coursedog system. Sanchez is taking 2 questions back to colleagues for answers: when is the library notified of new programs, and where does a proposer include rationale for a new program.

7. Adjournment: Tranel at 4:14 pm. Cheng seconded.

Upcoming Meetings/Proposal Reviews:

Next meeting October 8