

Undergraduate Curriculum Committee

Minutes – Meeting #5

11/8/2023

Members:

- Thomas Burr
- Susan Chen (Recording Secretary)
- Thomas Howe
- Sheryl Henry
- Joshua Newport (Chair)
- Tonya Pierce (Vice Chair)
- Yi Ren
- Bert Stabler
- Stef Gardiner-Walsh
- Allison Kroesch
- Sumesh Philip
- Tyvell Washington

UCC Executive Secretary: Amy Hurd

Members Absent:

- Bert Stabler
- Amy Hurd
- Tyvell Washington
- Sumesh Philip

Guests Present:

- Danielle Lindsey, Registrar's Office
- Vishal Micha, College of Business

1. **Convene: 3:06 p.m.** - Newport

2. **Approve Minutes: Meeting #4 – October 25, 2023.** Approved as amended for a minor grammatical edit.

3. Action Items:

a. Major in Geology, Traditional Sequence (Revision) – Burr and Stabler

<https://registrarforms.illinoisstate.edu/CurriculumForms/ReviseProgramView.aspx?ID=1486>

Burr summarized the changes; felt the proposal outlined the rationale for the changes well. There was discussion about the reasoning for the removal of the physics courses. Lindsey indicated that the GEO 364 course is inactive and should be removed from the list of elective options. She will reach out to the proposal initiators and the department to inform them.

Burr: Motion to approve

Gardiner-Walsh: Second

All in favor.

b. Women's, Gender, and Sexuality Studies Minor (Revision) – Pierce and Ren

<https://registrarforms.illinoisstate.edu/CurriculumForms/ReviseProgramView.aspx?ID=1498>

Pierce described the changes being made; adding elective courses to the list of elective options. The supporting document includes emails from the impacted departments. The WGSS faculty reviewed the course descriptions and syllabi to ensure they are good elective options for the minor.

Peirce: Motion to approve

Henry: Second

All approved

c. Traditional Business Admin Sequence (Changing from a major to a sequence) – Newport and Chen

<https://registrarforms.illinoisstate.edu/CurriculumForms/NewProgramView.aspx?ID=473>

This proposal is simply a change from a major to sequence due to the newly proposed Business Administration

Online Sequence. Chen identified the need to add the note about the number of credit hours required to enroll in 200 and 300 level college of business courses, it is included in the current Business Administration major. Chen also noted that the sample plan has the incorrect number of hours in the first-year spring semester and the fourth-year spring semester to total the required 120 hours. Lindsey will work with the proposal initiators to correct these issues.

d. Business Administration Online Sequence (New sequence) – Newport and Chen

<https://registrarforms.illinoisstate.edu/CurriculumForms/NewProgramView.aspx?ID=470>

There was discussion about the change to the subject code from MQM to MGT. There was also mention of the Math course requirement, the proposal states only MAT 121. The current Business Administration major and the proposal for the Traditional Business Administration Sequence lists MAT 121 or 145. The required ACC 230 course prerequisites only states MAT 121. Vishal Midha indicated that overrides are given if a student takes the MAT 145 course instead of MAT 121.

There were some questions about how the instruction of these courses will be handled since they are not included in the regular teaching load and if there are concerns about not having sufficient faculty to teach all the courses needed to support the program. Vishal Midha, from the College of Business, explained that the courses for this sequence will be funded through the Full-Cost Recovery Funding Model. The courses will be in addition to the instructor's teaching load, and they will be paid a stipend amount. He indicated that there is support from the faculty and that this program will be delivered in the same way the Panama program is delivered.

The sample plan of study includes a winter session course. Lindsey explained that winter session course offerings must be approved by the Provost's Office after a proposal submission and committee review process, so it is not possible to plan for a specific course to be taught over winter session. The sample plan of study has students taking two courses the first 8 weeks of the semester and then two courses the second 8 weeks. There was a recommendation to plan for the IDEAS course to be taken the full semester either in the fall or spring the first year.

The proposal indicates MGT 120 as required for the major however, Vishal Midha from the College of Business indicated that the course is not a major requirement but is required to satisfy the IDEAS graduation requirement. It was noted that the course should be removed from the list of major requirements and the sample plan of study should state an IDEAS course not the MGT 120 course specifically.

Kroesch: Motion to hold on voting for both the Traditional Business Administration Sequence proposal and the Online Business Administration Sequence proposal until the issues have been resolved.

Chen: Second

Ren: Abstained

All other members present voted in favor.

4. Liaison Assignments:

- a. Council on General Education - no report**
- b. Council for Teacher Education – no report**

5. Staff Report:

- a. Informational item:** Newport: Lead reviewers should not be assigned to review proposals from their department/school. There should be one experienced reviewer paired with a new reviewer.
- b. Next meeting:** 11/29/2023

6. Motion to Adjourn: at 4:09 p.m. - Kroesch

Second: Burr