

UNDERGRADUATE CURRICULUM COMMITTEE

3:05 – 4:30 p.m. Room: MLT 102-C

Date: September 18, 2024

Members (14 voting—12 present, 2 absent):

Elke Altenburger

Susan Chen

Thomas Howe (vice chair)

Amy Hurd (executive secretary)

Kathryn Jasper

David Marx

Joshua Newport (chair)

Michelle Grep (recording secretary)

Alyssa Henke

Aaron Paolucci

Sumesh Philip (absent)

Casey Sheehan (absent)

Robbie Shorter

Xiaoying Zhao

Guests Present:

Theresa Sanchez, UCC Secretary

Jackie Weier, WGSS

Elke Segelcke, LAN

1. **Convene:** 3:06 pm by Hurd

2. **Introductions:**

3. **Election of UCC Officers:**

- a. Chairperson: (ex-officio (or designee) member on Council on General Education and Council for Teacher Education): Hurd opened the floor for nominations. Newport nominated himself to serve as chair. Paolucci seconded. All in favor, none opposed, none abstained. The motion passed. Hurd turned the meeting over to Newport.
- b. Vice Chairperson: (UCC Chair in the Chair's absence): Newport opened the floor for nominations. There was some discussion as to if a student member may serve as an officer; Shorter expressed interest in nominating himself. Per UCC bylaws, only faculty may hold office. Howe nominated himself to serve as vice chair. Shorter seconded. All in favor, none opposed, none abstained. The motion passed.
- c. Recording Secretary: (Performs UCC secretary duties when secretary is absent): Newport opened the floor for nominations. Grep nominated herself to serve as recording secretary. Zhao seconded. All in favor, none opposed, none abstained. The motion passed.

4. **Liaison Assignments:**

- a. Council for General Education (ex-officio, voting member): Newport briefly explained the CGE liaison position and that it is usually the chair of the UCC who holds this position. Shorter agreed to be the liaison to CGE.

- b. Council for Teacher Education (ex-officio, voting member): Newport briefly explained the CTE liaison position and how it is related to teacher education/teacher licensure. Hurd indicated she is already on this committee and is willing to be the liaison for UCC.

5. Review of UCC Responsibilities:

Hurd distributed the New Member Document and discussed the contents. She highlighted Curriculum Committee levels—department/college/UGRD—as well as GCE, CTE, CGE and the IDEAS and AMALI panels. She also pointed out the flow chart and noted resources. Brief details were given about what happens when the proposal comes from the college to the UCC status.

6. Action Items:

- a. German Major (Revise Program)—Howe, Newport

Howe indicated the revisions were very straight-forward. There were no questions about the proposal.

Marx made a motion to approve. Howe seconded. All in favor, none opposed, none abstained. The motion passed.

- b. Queer Studies Certificate (New Certificate)—Chen, Philip

Chen briefly discussed the review of this proposal. She pointed out the minor has a concentration for this but is not trackable or transcriptable. Undergraduate Certificates are both. There was some discussion about how these certificates will work in general. Chen made one note about a course issue she found when doing this review and comparing the minor plan. The UCC Secretary will investigate. This issue is not related to this proposal.

Chen made a motion to approve. Shorter seconded. All in favor, none opposed, none abstained. The motion passed.

7. Motion to adjourn: Zhao at 3:50 pm. Marx seconded.

Upcoming Meetings/Proposal Reviews:

9/25/2024

Sociology: Social Inquiry (New Sequence)—Paolucci, Jasper

Sociology: Social Research (New Sequence)— Paolucci, Jasper