

Undergraduate Curriculum Committee Minutes

3:05 – 4:30 p.m. Room: MLT 102-C

Date: April 30, 2025

Members (14 voting—12 present, 2 absent):

Elke Altenburger
Susan Chen
Fuxia Cheng
Michelle Grempe (recording secretary)
Alyssa Henke
Thomas Howe (vice chair)
Amy Hurd (executive secretary)

Kathryn Jasper
Joshua Newport (chair)
Aaron Paolucci
Liz Sattler
Robbie Shorter (absent)
Lisa Tranel (absent)
Xiaoying Zhao

Guests Present:

Theresa Sanchez, UCC Secretary
Christy Bazan, HSC
Donna Selman, CJS

1. **Convene:** 3:05 pm by Newport
2. **Introductions:**
3. **Minutes:** April 16, 2025 meeting. No corrections. Accepted as distributed.
4. **Action Items:**
 - a. [CJS Forensic Investigations Sequence](#) (New Sequence)—Zhao, Henke

Zhao described the proposal for this new sequence. The reviewers identified 2 minor issues concerning formatting of the required course list and in the sample plan. Selman approved for Sanchez to make these edits in the proposal. Henke asked about a course that did not exist. Selman noted the course has a changed course number for this catalog; Sanchez confirmed this would not show yet in the Course Finder system but does show in the Course Catalog.

Zhao made a motion to approve this proposal with the minor edits. Henke seconded. All in favor, none opposed, none abstained. The motion passed.

- b. [School Health Education](#) (Revise Sequence)—Chen, Paolucci

Paolucci discussed this revision. Henke asked about one of the removed courses. Bazan explained the reasoning for this removal. No issues were found.

Paolucci made a motion to approve this proposal. Chen seconded. All in favor, none opposed, none abstained. The motion passed.

Two deleted sequences:

Grempp and Newport described both deletion proposals for Chemistry and Math. No issues were found with either. Hurd added some clarification about the origin of the pedagogy sequences.

- a. [Chemistry Pedagogy Emphasis Sequence](#) (Delete Sequence)—Grempp, Newport

Newport made a motion to approve this proposal. Grempp seconded. All in favor, none opposed, none abstained. The motion passed.

- b. [Math Pedagogy Emphasis Sequence](#) (Delete Sequence)—Tranel, Shorter

Newport made a motion to approve this proposal. Cheng seconded. All in favor, none opposed, none abstained. The motion passed.

5. Liaison Reports:

- a. Council on General Education (Newport)

Done for the semester, no report.

- b. Council for Teacher Education (Hurd)

No report from Hurd.

Bazan informed the committee of a change to the CTE schedule resulting from a by-laws change. They will meet one time a month starting next academic year. This may cause some delays in the proposal process. Hurd and Newport asked questions and added clarification to issues about this change in schedule.

6. Miscellaneous:

This is the last meeting for four members whose terms are expiring: Susan Chen, Thomas Howe, Michelle Grempp and Aaron Paolucci. The committee expressed their gratitude for all of their work this year. Senate has notified the committee with names of new members for fall, who are being contacted and confirmed.

Newport, Hurd and Sanchez received a request to consider a different location for UCC in order to accommodate all members at the table each time. We will look into options over the summer to see if this will be possible.

This is the last meeting for this academic year. We will not know how soon meetings will start in fall. This will be driven by the Course Dog implementation.

7. Adjournment: Chen at 3:48 pm. Grempp seconded.