

Undergraduate Curriculum Committee Minutes

3:05 – 4:30 p.m. Room: MLT 102-C

Date: March 26, 2025

Members (14 voting—10 present, 4 absent):

Elke Altenburger
Susan Chen
Fuxia Cheng
Michelle Grempe (recording secretary)
Alyssa Henke
Thomas Howe (vice chair)
Amy Hurd (executive secretary) (absent)

Kathryn Jasper (absent)
Joshua Newport (chair)
Aaron Paolucci
Liz Sattler (absent)
Robbie Shorter
Lisa Tranel (absent)
Xiaoying Zhao

Guests Present:

Theresa Sanchez, UCC Secretary
Lance Lippert, COM

1. **Convene:** 3:05 pm by Newport.
2. **Introductions:**
3. **Minutes:** 3/5/2025 meeting. No corrections. Accepted as distributed.
4. **Action Items:**

Two tabled reviews:

a. Financial Planning Minor (Revise Program) Paolucci, Shorter

Paolucci explained the updates to this revision. The department made the updates based on conversations after it was tabled in the last meeting, in an effort to include hidden prerequisites. Concerns from the last meeting were covered in the updates.

Paolucci made a motion to approve this proposal. Grempe seconded. All in favor, none opposed, none abstained. The motion passed.

b. Risk Management and Insurance Minor (Revise Program) Paolucci, Shorter

Paolucci also explained the updates to this revision. The department made the updates based on conversations after it was tabled in the last meeting, in an effort to include hidden prerequisites. Concerns from the last meeting were covered in the updates, with the Financial Planning Minor proposal.

Paolucci made a motion to approve this proposal. Shorter seconded. All in favor, none opposed, none abstained. The motion passed.

New reviews:

a. Communication Studies Major (Revise Program) Zhao, Jasper

Zhao discussed the revisions in this proposal. Zhao asked some questions for clarification; Lippert answered these. They also discussed the future direction of the COM programs.

Zhao made a motion to approve this proposal. Cheng seconded. All in favor, none opposed, none abstained. The motion passed.

b. Theatre Education Sequence (Revise Program) Newport, Howe

Howe outlined the revisions in this proposal. Newport included additional information. No issues were found.

Newport made a motion to approve this proposal. Howe seconded. All in favor, none opposed, none abstained. The motion passed.

c. CJS Minor (Revise Program) Altenburger, Shorter

Shorter talked about the revisions on this proposal. Altenburger and Shorter concurred there were no issues found.

Shorter made a motion to approve this proposal. Altenburger seconded. All in favor, none opposed, none abstained. The motion passed.

5. Liaison Reports:

- a. Council on General Education (Newport)
CGE met last week. No report.
- b. Council for Teacher Education (Hurd)
Hurd was absent. No report.

6. Miscellaneous:

Sanchez had two informational items: 4/2/25 review has been moved to 4/9 and the 4/2 meeting will be cancelled due to timing/volume of proposals. Also, they notified the

members of some details about the Coursedog implementation and how these will impact proposal submission from mid-summer to mid-fall.

7. Adjournment: Chen at 5:34 pm. Altenburger seconded.

Upcoming Meetings/Proposal Reviews:

4/9/2025

Law and Philosophy Certificate (new certificate 26/27) Tranel, Sattler

Biology Teacher Education (sequence revision) Gremp, Chen