

Undergraduate Curriculum Committee Minutes

3:05 – 4:30 p.m. Room: MLT 102-C

Date: February 19, 2025

Members (15 voting—13 present, 2 absent):

Elke Altenburger

Susan Chen

Fuxia Cheng

Michelle Grempp (recording secretary)

Alyssa Henke

Thomas Howe (vice chair)

Amy Hurd (executive secretary)

Kathryn Jasper

Joshua Newport (chair)

Aaron Paolucci (absent)

Liz Sattler

Casey Sheehan (absent)

Robbie Shorter

Lisa Tranel

Xiaoying Zhao

Guests Present:

Theresa Sanchez, UCC Secretary

Heidi Verticchio, CSD

Kevin Ahlgrim, FIL

Jazmyn Niembazaa, CJS

Salil Bavdekar, MEC

1. **Convene:** 3:05 pm by Newport
2. **Introductions:**
3. **Minutes:** February 12, 2025 meeting. Accepted with corrections.
4. **Action Items:**

a. **CSD Minor (Revise Program) Chen, Shorter**

Chen presented the revisions in this proposal. They mentioned concerns with the structure of the copy itself; Sanchez explained standard structure for minors. Verticchio approved to have Sanchez make this structural change in the proposal. Hurd and Newport had questions which Verticchio answered.

Chen made a motion to approve this proposal. Sattler seconded. All in favor, none opposed, none abstained. The motion passed.

b. **Criminal Justice Science sequence (Revise Program) Chen, Shorter**

Chen discussed this revision. There were no issues. Shorter and Hurd asked questions; Neimbazaa answered these and gave some clarification.

Shorter made a motion to approve this proposal. Chen seconded. All in favor, none opposed, none abstained. The motion passed.

c. **Mechanical Engineering Major (Revise Program) Newport, Sattler**

Sattler explained the revisions in this proposal, which included several changes. They noted the honors section needs to be added. Bavdekar approved for Sanchez to add this. She will check to see if an editorial request has been submitted; if not she will use the language Bavdekar sends by email. Sanchez noted the 120 hours/40 senior college hours at the beginning of the sample plan is advisory only to remind that these university minimums must be met in sample plans. She will change those back to 120 and 40; Bavdekar approved this.

Newport made a motion to approve this proposal. Shorter seconded. All in favor, none opposed, none abstained. The motion passed.

d. **Risk Management and Insurance Major (Revise Program) Altenburger, Zhao**

Altenburger described these revisions. They noted that a course in the required list needs to be moved for consistency with other programs, to be in alphabetical order. Ahlgrim approved for Sanchez to make this edit. Altenburger had additional questions; Ahlgrim answered those.

Zhao made a motion to approve this proposal. Altenburger seconded. All in favor, none opposed, none abstained. The motion passed.

e. **Therapeutic Rec (Revise Program) Howe, Cheng**

Cheng described these revisions. Newport and Howe asked some questions; Sattler answered these. No issues identified.

Cheng made a motion to approve this proposal. Sattler seconded. All in favor, none opposed, none abstained. The motion passed.

f. **Recreation Management (Revise Program) Howe, Cheng**

Howe discussed this revision. They had questions concerning Professional Practice hours. Sattler and Hurd answered these questions. Members agreed this was one of the simplest revisions they have seen in UCC.

Howe made a motion to approve this proposal. Cheng seconded. All in favor, none opposed, none abstained. The motion passed.

5. Liaison Reports:

a. Council on General Education (Newport)

Newport reported the CGE answered some questions about the GE proposal that is in the Academic Affairs committee. CGE also discussed the Entrepreneurship Minor that will likely reach UCC status soon. Hurd indicated the GE proposal will be voted on tonight in Academic Affairs. The hope is it will be to the Senate floor and voted on before the end of the spring term.

b. Council for Teacher Education (Hurd)

Hurd reported the only curricular issue discussed was concerning whether or not to include professional education coursework in the unofficial major GPA in degree audit. CGE chose to leave the process as is.

6. Miscellaneous:

Sanchez notified the members that the curriculum forms system down tomorrow morning, 8-9:30 for server maintenance. They also encouraged members to email curriculum@ if unsure as to which reviews they have been assigned.

7. Adjournment: Chen at 4:13 pm. Tranel seconded.

Upcoming Meetings/Proposal Reviews:

2-26-2025

General History (Revise Program) Zhao, Henke

General History Accelerated (Revise Program) Zhao, Henke

History-Social Sciences Teacher Education Accel (Revise Program) Newport, Tranel

History-Social Sciences Teacher Education (Revise Program) Newport, Tranel

Accelerated Athletic Training Sequence (New Sequence) Jasper, Altenburger