

## Undergraduate Curriculum Committee Minutes

3:05 – 4:30 p.m. Room: MLT 102-C

Date: February 12, 2025

### Members (10 voting—4 present via Zoom, 1 absent):

Elke Altenburger

Susan Chen zoom

Fuxia Cheng zoom

Michelle Grempe (recording secretary)

Alyssa Henke

Thomas Howe (vice chair)

Amy Hurd (executive secretary)

Kathryn Jasper

Joshua Newport (chair)

Aaron Paolucci (had to leave early)

Liz Sattler zoom

Casey Sheehan (absent)

Robbie Shorter

Lisa Tranel

Xiaoying Zhao zoom

### Guests Present:

Theresa Sanchez, UCC Secretary (on Zoom)

Nathan Hartman (MGT)

1. **Convene:** 3:03 pm by Newport.
2. **Introductions:**
3. **Minutes:** Feb 5, 2025, meeting. No corrections. Accepted as distributed.
4. **Action Items:**

a. **TCH Elementary Education (Revise Program) Paolucci, Shorter**

Paolucci described the revisions in this proposal, including changing electives in one track and changing the name and structure of another track. Sanchez pointed out that changed structure of the Diverse Learners track cannot be audited automatically and would require petitions from advisors. Hurd will follow up with the department about this, to see if they want to do another revision of that track in the future.

Paolucci made a motion to approve this proposal. Tranel seconded. All in favor, none opposed, none abstained. The motion passed.

b. **TCH ECE Workforce Online (New Sequence) Paolucci, Shorter**

Paolucci gave an overview of the sequence. This proposal was submitted to address issues that the new early childhood workforce state law raised. This sequence is for the existing workforce and is all online. Credit for prior learning is being expanded to additional courses as well. Paolucci questioned the admissions criteria wording since 60 hours does not mean they have a degree. Hurd said that Gateway 4 requires an associate degree. Gateway 4 drives credit for prior learning for 18 hours. Paolucci suggested a proofing of the catalog needs to be done prior to publication.

Shorter made a motion to approve this proposal after proofing. Paolucci seconded. All in favor, none opposed, none abstained. The motion passed.

**c. Organizational Leadership Minor (Revise Program) Jasper, Sattler**

Jasper described the revisions for this minor. Two courses were swapped to better reflect what is needed in the minor. Hartman gave Sanchez the approval to adjust the total hours. It says 21 but should be 24.

**d. MGT Organizational Leadership Sequence (Revise Program) Jasper, Sattler**

Jasper explained the revisions in this proposal, which included switching out a required course and adding additional elective options. No issues were identified.

Jasper made a motion to approve both organizational leadership proposals with the edit to hours in the minor. Howe seconded. All in favor, none opposed, none abstained. The motion passed.

**e. MGT Leadership Undergraduate Certificate (New Certificate) Grempp, Henke**

This is a new certificate. Henke asked for clarification of the themes discussed in the rationale. Hartman explained that the two sections where they choose one course each, used to have a theme label but was removed at the college level. To make degree audit work, IDS 133 needs to be changed. Hartman gave Sanchez approval to make that change. Hartman explained that the certificate is geared toward students outside the College of Business.

Grempp made a motion to approve this proposal with the approved edit. Henke seconded. All in favor, none opposed, none abstained. The motion passed.

**5. Liaison Reports:**

- a. Council on General Education (Shorter)  
CGE did not meet. No report.
- b. Council for Teacher Education (Hurd)  
CTE did not meet. No report.

**6. Miscellaneous:**

Sanchez mentioned upcoming meetings have several reviews.

7. **Adjournment:** Shorter at 4:09 pm. Tranel seconded.

**Upcoming Meetings/Proposal Reviews:**

**2/19/2025 meeting**

**Therapeutic Rec (Revise Program) Howe, Cheng**

**Recreation Management (Revise Program) Howe, Cheng**

**CSD Minor (Revise Program) Chen, Shorter**

**Criminal Justice Science sequence (Revise Program) Chen, Shorter**

**Mechanical Engineering Major (Revise Program) Newport, Sattler**

**Risk Management and Insurance Major (Revise Program) Altenburger, Zhao**