

Undergraduate Curriculum Committee Minutes

3:05 – 4:30 p.m. Room: MLT 102-C

Date: November 06, 2024

Members (14 voting—10 present, 4 absent):

Elke Altenburger

Susan Chen (absent)

Michelle Grempp (recording secretary)

Alyssa Henke

Thomas Howe (vice chair)

Amy Hurd (executive secretary)

Kathryn Jasper (absent)

David Marx

Joshua Newport (chair)

Aaron Paolucci (absent)

Casey Sheehan (absent)

Robbie Shorter

Lennon Stoner

Xiaoying Zhao

Guests Present:

Theresa Sanchez, UCC Secretary

Paul Meister, GEO

Nobuko Adachi, ANT

1. **Convene:** 3:05 pm by Newport.
2. **Introductions:**
3. **Minutes:** 10/16/2024 meeting. No corrections. Accepted as distributed.
4. **Action Items:**
 - a. **Spanish General Sequence** (New Sequence)—Zhao, Marx
 - b. **German General Sequence** (New Sequence)—Zhao, Marx
 - c. **French and Francophone Studies General Sequence** (New Sequence)—Zhao, Marx

Marx discussed these three new sequences, which take the current major and turn it into a sequence. There were a few adding issues in the sample plans, as well as a couple of elective courses that are no longer active. Sanchez will follow up with the department to get approval to make these edits in the form.

Howe made a motion to approve all three proposals with minor edits. Grempp seconded. All in favor, none opposed, none abstained. The motion passed.
 - d. **Earth Space Science Teacher Education** (Revise Program)—Altenburger, Stoner

Altenburger discussed the revisions in this proposal. The department added PSY 110 to the professional education requirements, which had been a hidden prerequisite. There were edits needed for adding up hours and in sample plan, as well as a switching

an inactive elective course. Meister approved these edits; Sanchez will update these in the proposal.

The question of whether or not hours for the CAS language requirement should be included in total major hours was raised during this review. They are currently not included in those calculations; more discussion is needed but does not affect this proposal's approval.

Grempp made a motion to approve this proposal with the minor edits. Shorter seconded. All in favor, none opposed, none abstained. The motion passed.

e. **Studies in Global Asia (New Minor)—Altenburger, Stoner**

Altenburger gave a review of this new minor, which is in line with the EDI goals for the institution. Two edits were suggested, and Adachi approved to have Sanchez make those in the proposal. Adachi also asked to add ANT 308 to the list of options for the required line, which will also be added in the edit. The reviewers and other committee members expressed excitement for this new minor.

Marx made a motion to approve this proposal with the minor edits. Zhao seconded. All in favor, none opposed, none abstained. The motion passed.

5. IDS Minor Reviews (Hurd)

Hurd discussed the IDS Minor Review process and presented a suggested schedule for the next several years. The goal of the new schedule is to spread out the reviews so that no more than 2 or 3 happen each year. Departments are contacted in April to submit review documents, which are due by December 1. The UCC then reviews that minor the following spring. Altenburger asked what the review entailed, and what was expected of UCC in that process. The idea of a rubric was suggested; Hurd will look into some type of rubric for the next round which would be spring 2026.

Zhao made a motion to approve the suggested review schedule. Marx seconded. All in favor, none opposed, none abstained. The motion passed.

6. Liaison Reports:

a. Council on General Education (Shorter)

An HLC representative attended the last meeting as part of the on-site visit. A couple of courses were reviewed. Hurd noted that the new General Education proposal is still at the Academic Affairs committee and will likely not be to the full Senate until Spring.

b. Council for Teacher Education (Hurd)

CTE did not meet; no report.

7. Miscellaneous:

Hurd made note that we are in the process of separating 300/400 level courses. This should be complete soon.

Also, the new curriculum and catalog software will be Coursedog. We hope to begin implementation processes soon.

Sanchez let the group know that Sumesh Philip has stepped down from the UCC.

8. Adjournment: Henke at 4:17 pm. Shorter seconded.

Upcoming Meetings/Proposal Reviews:

11/13 meeting:

Theatre Minor (Program Revision)—Chen, Shorter

Technical Writing and Rhetoric (Sequence Revision)—Chen, Shorter

Mechanical Engineering (Program Revision)—Grempp, Howe

Entrepreneurship Minor (Program Revision)—Jasper, Henke

Approved Suggested Schedule for IDS Minor Reviews

Program	Due/Review Years	Suggested
Cognitive Science	2025	2025
European Studies	2025	2025
Peace and Conflict Resolution Studies	2025	2026
Urban Studies	2025	2026
African Studies	2026	2027
Civic Engagement and Responsibility	2026	2027
Latin American, Caribbean, and Latino/a Studies	2026	2027
Entrepreneurship	2027	2028
Food Studies	2027	2028
Children's Studies	2028	2029
Social Aspects of Aging	2028	2029
African-American Studies	2029	2030
Ethnic Studies	2029	2030
Global Studies	2029	2030
Middle Eastern and South African Studies	2029	2031
Native American Studies	2029	2031
Water Sustainability	2029	2032
Women's, Gender, and Sexuality Studies	2031	2032