

Undergraduate Curriculum Committee Minutes

3:05 – 4:30 p.m. Room: MLT 102-C

Date: November 13, 2024

Members (14 voting—10 present, 4 absent):

Elke Altenburger

Susan Chen (absent)

Michelle Grep (recording secretary)

Alyssa Henke

Thomas Howe (vice chair)

Amy Hurd (executive secretary) (absent)

Kathryn Jasper

David Marx (absent)

Joshua Newport (chair)

Aaron Paolucci

Casey Sheehan (absent)

Robbie Shorter

Lennon Stoner

Xiaoying Zhao

Guests Present:

Theresa Sanchez, UCC Secretary

Stacy Ramsey, Registrar

Salil Bavdekar, MEC

Hakan Ener, MGT

1. **Convene:** 3:06 pm by Newport.
2. **Introductions:**
3. **Minutes:** 11-06-2024 meeting. No corrections. Accepted as distributed.
4. **Action Items:**

a. Theatre Minor (Program Revision)—Chen, Shorter

Shorter described the specific changes to the minor, and noted these will make the minor more flexible for students. Paolucci noted that the current required courses have a heavy production element, with students possibly doing up to 150 hours of work over 4 years. The changes will remove that for students not specifically interested in production. Altenburger asked to confirm the proposal 18 hours is the minimum for a minor; the group confirmed that.

Paolucci made a motion to approve this proposal. Grep seconded. All in favor, none opposed, none abstained. The motion passed.

b. Technical Writing and Rhetoric (Sequence Revision)—Chen, Shorter

Shorter explained the changes in this proposal. Only one issue was identified—asking to clean up/clarify a line for electives. Sanchez will contact the author to see if this edit can be made without a full revision. No other concerns were noted.

Newport made a motion to approve this proposal with the minor edit/clarification. Shorter seconded. All in favor, none opposed, none abstained. The motion passed.

c. Mechanical Engineering (Program Revision)—Grempp, Howe

Howe discussed the changes requested in this proposal. A few edits were brought up to correct hours in the sample plan. Bavdekar approved to have Sanchez make those edits directly in the proposal. No other issues were identified.

Howe made a motion to approve this proposal with the approved minor edits. Henke seconded. All in favor, none opposed, none abstained. The motion passed.

5. Liaison Reports:

- a. Council on General Education (Shorter)
Shorter had no report.

- b. Council for Teacher Education (Hurd)
Hurd was absent; no report.

6. Miscellaneous:

Sanchez asked the members about future meeting dates for planning. The group decided to cancel the December 4, 2024 and January 15, 2025 meetings. Outlook will be updated this week.

7. Adjournment: Paolucci at 3:43 pm. Zhao seconded.

Upcoming Meetings/Proposal Reviews: