

UNIVERSITY CURRICULUM COMMITTEE

Minutes # 5

October 2, 2019

Members Present: Fillman, Howell, Jadallah, Jia, Johnston, Lippert, Nur-Awaleh, Savage, Thayn, Zeng, Hurd

Members Absent: Allbaugh, Carlson, Akman, Wolf

Guests: Jess Ray – Registrar’s Office, Danielle Lindsey – Registrar’s Office, Ian Gawron – Registrar’s Office, Domingo Joaquin – Finance, Insurance & Law Department, Chris Tamm – Finance, Insurance & Law Department

1. CONVENE: Lippert convened October 2, 2019 UCC Meeting

2. INTRODUCTIONS:

3. APPROVAL OF MINUTES: Minutes #4 – Motion to approve – Fillman. Thayn seconded. All voted in favor of approval. Amended Minutes # 3 – September 11, 2019: Motion to approve – Thayn. Howell seconded. 8 Aye – 2 Abstention (Nur-Awaleh, Jadallah).

- a. Discussion on why Minutes #3 was amended: Jadallah shared thoughts on the subject of EAF being removed from various programs and indicated she will not vote in favor of proposals that will remove EAF courses from their programs in the future. Jadallah expressed concern about the situation EAF was involved in and that she spoke to them personally about the matter. Hurd and Lippert explained the aspects of Robert’s Rules of Order that led to the minutes being amended. Jadallah asked Lippert/Hurd to send the email she received to other UCC members that explained aspects of Robert’s Rules of Order. Jadallah rose concern with how the email was gendered a certain way. Lippert clarified the concern with Jadallah by stating that the information in the e-mail was cut and pasted from a website and was not edited. Nur-Awaleh asked about the timing of the vote change in relation to the official vote. Hurd/Lippert explained the aspects of Robert’s Rules of Order in how votes are recorded/how votes might be able to change, but in this situation, the vote change was unable to occur because the motion to revote must come before any additional business is done. Savage/Zeng asked if anything existed in the by-laws that might provide clarity in these situations. Hurd answered that nothing in the by-laws gave any guidance for this type of situation. Savage asked about the EAF concern in relation to new members that might be/are unaware of what discussion occurred last year about the subject. Savage indicates if it would be worth revisiting the subject to provide clarity to new members. Thayn expressed openness to the possibility. Lippert explained the extensive discussion that occurred on the subject last year already, and that many of the changes have already been voted on in the previous year. Zeng inquired about a vote to revisit. Thayn expressed that, because of the different catalog years, the previously voted on proposals cannot be revisited given that they are approved and printed. Johnston asked about future changes and if precedence should be followed by previous UCC meeting decisions. Lindsey (guest) explained that many changes are not the exact same to one another given the programs are different. Hurd indicated that, while the changes might not be the same, the intention of the change can be the same. Lindsey (guest) highlighted that the UCC members are not discipline experts in the individual programs and that the changes involved went through the various bodies and were reviewed by the experts of that discipline. Hurd reminded the group that the minutes from the meetings where this topic was discussed are on the UCC website. Lippert explained and indicated the difficulty of the decisions and that he felt that they kept the students at the center. Jadallah indicated that after her discussions with EAF she does not feel it is ethical for her to vote for the proposals removing EAF. Savage asked about the letter that EAF sent and if there was a formal response by the UCC. Hurd indicated that there was a response; Hurd explained that the response was that the EAF letter would be shared with the UCC committee. Savage expressed concern that the response may not have been perceived as adequate by EAF. Lippert reminded the UCC committee that if there is ever a concern or if there are procedural questions, to always feel free to share them/notify him and/or Hurd.

4. PROPOSED DISCUSSION AND ACTION:

- a. [Minor in Financial Planning](#): Zeng/Thayn expressed that the proposal was straightforward and clear. They did express concern about some specifics: prerequisites ACC 239 and 233, FIL 190 and FIL 240, and editorial concerns. Joaquin (guest) explained the aspects of the minor overall and how the minor is largely constructed as a business minor, for

business majors. Joaquin (guest) expressed that this is explained in the description of the minor that the hours to complete the minor varies depending on if one is a business or non-business school student. This explanation largely addressed the concerns about prerequisites for the various courses. There was a concern about a hidden prerequisite in relation to FIL 190 and FIL 240 (MQM 100). After some general discussion on the subject, Lindsey (guest) recommended that MQM 100 be added to the prerequisite section and Joaquin (guest) agreed. General discussion occurred afterwards. Fillman motioned to vote pending editorial changes. Thayn seconded. All approved pending editorial changes. Below is the approved catalog copy.

Approved Catalog Copy (2020-2021 Academic Catalog) **MINOR IN FINANCIAL PLANNING**

- 18 hours required in Finance, Insurance and Law and Accounting classes. For non-business majors the required hours, including prerequisites, totals 30 hours (24 hours of business, 6 hours of economics)

- Required courses:

- ACC 233 or ACC 239

- FIL 220 or FIL 242

- FIL 250, 342, 345, 371

- See prerequisites below for non-business majors

- All required courses must be completed with a grade of C or better.

Prerequisites for required courses:

- ACC 233: A grade of C or better in ACC 131

- ACC 239: A grade of C or better in ACC 131

- FIL 220: ACC 131; ECO 101 and 102

- FIL 242 (if taken as an option see above): C or better in FIL 190 (P: MQM 100) or FIL 240 (P: MQM 100).

- FIL 250: No prerequisites

- FIL 342: ACC 233 or ACC 239; FIL 220 or 242; FIL 250

- FIL 345: FIL 220 or 242; FIL 250

- FIL 371: FIL 342 and 345 or conc. registration

NOTE: No more than 9 hours from major program of study may be applied to minor.

- b. [Minor in History](#): Zeng/Johnston explained that this was a straightforward proposal. Savage asked about how the 4-year plan semester hours were displayed. Ray explained that at ISU “senior hours” are anything 200-300 level. Lippert asked about the general rationale of lowering the semester hours. General discussion occurred about making minors more accessible. Joseph motioned to approve as is. Savage seconded. All voted in favor of approval as is. Below is the approved catalog copy.

Approved Catalog Copy (2020-2021 Academic Catalog)

Minor in History

18 hours in History required, to include at least 9 senior hours

- c. [Major in Molecular and Cellular Biology](#): Zeng/Johnston explained the proposal. They indicated that they did not hear back from any of their email communications/questions concerning the proposal. Johnston indicated the CHE 242 and CHE 342 issue about how they are/are not equivalent. Gawron (guest) explained the general rationale of why the proposal was reflected in the way that it was, and that Carlson had a similar question (submitted email question to Gawron before meeting). Gawron (guest) indicated that the department (chemistry) was concerned about the demand for CHE 242. Hurd indicated that she spoke with the department chair and felt that, while they were concerned about not having enough seats in the course, this has been a long-standing issue and not one that they wanted us to address right now. Johnston asked about the department sentiment/concern. A general discussion occurred on the topic. Johnston rose concern with the 138 courses being equivalent to MAT 146, and the lack of rationale on why this was the case. Ray (guest) explained the history of 138 courses and the general issues that arises with cross-listed courses over time. Johnston also indicated concerns with general education in the proposal. Ray (guest) also explained aspects of “double dipping” in relation to majors and general education. Thayn explained his department’s perspective on general education. Lippert asked if Zeng/Johnston are fine with the various explanations. Zeng/Johnston indicated satisfaction with the explanations. Zeng asked about MAT 144/placement test concerns, and if that is a hidden prerequisite. Hurd explained that Math courses are notoriously difficult to calculate given the wide variety of level a student can test into, plus the various high school options available – dual credit, AP, etc). Johnston reinforced the question in relation to the 4-year plan. Savage indicated a desire to obtain a rationale from the department on why they felt math was outlined the way it was. Thayn indicated that this might be the best layout available given the ambiguity of what students might be coming into ISU with for math credits. Ray explained the overall rationale of the 4-year plans and legislation that mandates the 120 semester hours to degree. Hurd reinforced this point by explaining the Provost office’s oversight priorities Hurd/Ray indicated policies, such as Truth in Tuition, that help monitor these situations, but ultimately alluded to the fact that there is no specific state policy mandating how hours must be counted. Gawron (guest) raised concern that this question concerning math credits is a wider topic as well that can fundamentally change many programs across campus, and not just the program being reviewed. Lippert asked if the UCC needed further explanation. Fillman motioned to approve proposal as is. Thayn seconded. 9 approved the proposal as is. 1 abstained (Savage). Below is the approved catalog copy.

Approved Catalog Copy (2020-2021 Academic Catalog)

MAJOR IN MOLECULAR AND CELLULAR BIOLOGY

Major (min. 72 credit hours)

37 hours in Biology required

- ___ 4 BSC 196* Biological Diversity
- ___ 4 BSC 197* Molecular & Cellular Basis of Life
- ___ 3 BSC 203 Cell Biology (P: BSC 196 & 197; CHE 110 & 112 or 141)
- ___ 3 BSC 219 Genetics (P: BSC 196 & 197)
- ___ 4 BSC 260* Microbiology (P: BSC 196 & 197; CHE 220 or 230 & 231 or conc. reg.)
- ___ 3 BSC 350 Molecular Biology (P: BSC 203, 219; CHE 220, or 230 and 231, or graduate standing. CHE 242 or 342 is recommended)
- ___ 4 CHE 140 General Chemistry I (P: C or better in MAT 119; or C or better in MAT 120 or 144 or 145 or conc. reg.)
- ___ 4 CHE 141 General Chemistry II (P: CHE 140)
- ___ 3 CHE 230 Organic Chemistry I (P: CHE 141)
- ___ 1 CHE 231 Organic Chemistry Laboratory (P: CHE 141; conc. reg. in CHE 230)
- ___ 3 CHE 232 Organic Chemistry II (P: CHE 230)
- ___ 2 CHE 233 Organic Chemistry Laboratory II (P: CHE 231; conc. reg. in CHE 232)
- ___ 4 MAT 145 Calculus I (P: C or better in MAT 144 or placement)

Take 1 of the following courses:

- ___ 1 BSC 204 Biological Investigations (P: BSC 196 & 197)
- ___ 1 BSC 204A01 Biological Investigations: Molecular and Cellular Biology (P: BSC 196 & 197)

Take 1 of the following courses:

- ___ 3 CHE 342 General Biochemistry I (P: C or better in CHE 232 or 1 year of organic chemistry)
- ___ 3 CHE 242 Basic Biochemistry (P: One semester of organic chemistry)

Take 1 of the following courses:

- ___ 4 MAT 146 Calculus II (P: C or better in MAT 145)

3 ECO 138 Economic Reasoning Using Statistics (P: MAT 120 or 130, or 145)

3 GEO 138 Maps and Geographic Reasoning (P: MAT 120 or 130 or 145, or consent of the instructor)

3 PSY 138 Reasoning in Psychology Using Statistics (P: Grade of C or better in MAT 120 or 121 or 144 or 145)

Take 15 credit hours of additional Molecular & Cellular Biology electives*: At least 6 credit hours must be at the 300-level (BSC 329, 343, 345, 346, 351, 353*, 354*, 355, 361*, 365, 367*, 370). Please consult your academic advisor.

Choose one of the following options:

____ 5/5 PHY 108 College Physics I AND PHY 109 College Physics II (P: PHY 108 or 110)

____ 4/4 PHY 110 Physics for Science & Engineering I (P: MAT 145 or conc. reg.) AND PHY 111 Physics for Science & Engineering II (P: PHY 110 and MAT 146 or conc. reg.)

Students must complete five Biological Science courses with a lab; They must be numbered 196 or above. (*)

BSC 202, 307 and Biological Sciences courses below 195 may not be used in the major.

A minimum of 12 hours in Biological Sciences courses must be completed at Illinois State University.

5. LIASON REPORTS

a. Council for General Education – Lippert – Interesting research. 3 courses were reviewed. Lippert also indicated that the first discussion of the general education program was seen as “neutrally positive” by the CGE members.

b. Council for Teacher Education – Nothing relevant to UCC was discussed at CTE.

c. Academic Affairs Committee – Howell – History of suicide prevention policy was discussed. They discussed the leave of absence policy in detail specifically identifying the reapplication issues and various deadline issues for filing a leave of absence. Howell indicated the repeat policy was not discussed in much detail.

6. Staff Reports:

a. Nothing reported

7. Miscellaneous:

a. Nothing reported

8. Adjournment:

Howell motioned to adjourn. Thayne seconded. All voted in favor.