

UNIVERSITY CURRICULUM COMMITTEE

Minutes #13 approved (2012-2014 Undergraduate Catalog)

April 7, 2010

Members Present: Cook, Dean, Kaesberg, Kukla, Lopez, Morenus, Radhakrishnan, Rosenthal, Smudde, Standard, Trefzger, Walker, Weilbacher

Members Absent: Kopsell, Lessoff, Murphy

Guests Present: Jess Ray, University Registrar

1. **CONVENED:** Morenus convened the meeting at 3:07 p.m.

2. APPROVAL OF MINUTES:

Smudde moved to approve minutes #11, January 13, 2010 with corrections, Kaesberg seconded. The committee voted unanimously to approve the minutes as amended. Weilbacher moved to approve minutes #12, February 3, 2010 with corrections, Walker seconded. The committee voted unanimously to approve the minutes as amended.

3. PROPOSALS ACTION:

COM MINOR IN INSTRUCTIONAL MEDIA (Delete)

Kaesberg/Murphy

Kaesberg moved to suspend the “discussion one week-action the next” rule to take action on the proposal today, Trefzger seconded, and the committee unanimously approved. Kaesberg moved to approve the proposal, Kukla seconded and the committee voted unanimously to approve the proposal to delete the Minor in Instructional Media. The proposal will be forwarded to the Academic Senate for their review/approval. Catalog copy to be deleted follows:

Instructional Media Program

MINOR IN INSTRUCTIONAL MEDIA

- 24 hours required.
- Required courses: COM 240, 241, 365, 366; 12 hours selected from: ART 101, 103, 104, 109, 226; COM 160, 162, 163, 362; TEC 210, 250, 251, 253.

C&I MAJOR IN EARLY CHILDHOOD EDUCATION (Revise)

Cook/Walker

Kaesberg moved to suspend the “discussion one week-action the next” rule to take action on the proposal today, Trefzger seconded, and the committee unanimously approved. Cook moved to approve the proposal, Walker seconded and the committee voted unanimously to approve the proposal to revise the Major in Early Childhood Education. Catalog copy follows:

MAJOR IN EARLY CHILDHOOD EDUCATION

The Early Childhood Major leads to certification for teaching in programs serving children birth to age 8 (grade 3). The professional coursework of the program focuses on preparation for teaching in child care centers, pre-schools, 0-3 early intervention programs, and primary K-3 classrooms.

Students are encouraged to take the State of Illinois Basic Skills Test as early as possible since passing scores on the State of Illinois Basic Skills Test are required before registering for (C&I 271).

- Required courses (69 hours): C&I 111, 210, 271, 273, 274, 275, 276, 277, 278, 292, 293, 294, 314; EAF 228 or 231 or 235; ART 208 or MUS 278 or THE 229 or THE 282; CSD 115; SED 101, 369, 373; and STT 399.54.
- Each student should consult the Teacher Education Requirements section of the Undergraduate Catalog for further understanding of state General Education requirements for certification in Early Childhood Education.

- **In addition, effective February 1, 2012 students who are applying for their initial teaching certification or additional endorsements must have a grade of C or better in all coursework required as part of their certification program. This includes all endorsement areas, major courses and professional education.**

FIL MAJOR IN FINANCE – GENERAL FINANCE SEQUENCE (Revise) Standard/Kukla

Kaesberg moved to suspend the “discussion one week-action the next” rule to take action on the proposal today, Trefzger seconded, and the committee unanimously approved. Standard moved to approve the proposal, Kukla seconded and the committee voted unanimously to approve the proposal to revise the Major in Finance – General Finance Sequence. Catalog copy follows:

MAJOR IN FINANCE

General Finance Sequence:

- **68 required hours including:**
- **Required courses (56 hours): BUS 100; ACC 131, 132, 270; FIL 185, 240, 241, 242, 341, 349; MKT 230; MQM 100 (or ECO 138), 220, 227, 385. In addition, ECO 105; ENG 145.13; and MAT 121 or 145 must be completed.**
- **Elective courses (12 hours) selected from: FIL 246, 250, 260, 318, 340, 342, 343, 344, 345, 347, 353, 360, 361, 370, 380.04, 381, 398; ACC 231; ECO 239; or appropriate courses approved by the Departmental advisor.**
- **NOTE: Advising concentrations have been established to direct studies toward career specializations for Finance majors. Students are strongly urged to contact the departmental advisor for details.**

FIL MAJOR IN INSURANCE – GENERAL INSURANCE SEQUENCE (Revise)

Kaesberg moved to suspend the “discussion one week-action the next” rule to take action on the proposal today, Trefzger seconded, and the committee unanimously approved. Standard moved to approve the proposal, Kukla seconded and the committee voted unanimously to approve the proposal to revise the Major in Insurance – General Finance Sequence. Catalog copy follows:

MAJOR IN INSURANCE

General Insurance Sequence:

- **68 required hours including:**
- **Required courses (59 hours): BUS 100; ACC 131, 132, 270; FIL 185, 240, 250, 350, 352, 354, 355; MKT 230; MQM 100 (or ECO 138), 220, 227, 385. In addition, ECO 105; ENG 145.13; and MAT 121 or 145 must be completed.**
- **9 hours of electives chosen from: FIL 242, 345, 351, 353, 380.04, 382, 398.10 or appropriate courses approved by the Departmental advisor.**
- **NOTE: FIL 398.10 is strongly recommended in addition to required courses.**

FIL MINOR IN INSURANCE (Revise)

Kaesberg moved to suspend the “discussion one week-action the next” rule to take action on the proposal today, Trefzger seconded, and the committee unanimously approved. Standard moved to approve the proposal, Kukla seconded and the committee voted unanimously to approve the proposal to revise the Minor in Insurance. Catalog copy follows:

MINOR IN INSURANCE

- **18 hours required in Finance Insurance and Law courses.**
- **Required courses: FIL 185, 240, 250, and three of the following courses: FIL 342, 345, 350, 351, 352, 353, 354, 355, 380.04, 382.**

- **NOTE: FIL 398.10 is strongly recommended in addition to required courses.**
- **NOTE: Non-Business majors are restricted to no more than 24 hours of business instruction.**

LAN MINOR IN FOREIGN LANGUAGES IN THE ELEMENTARY SCHOOL (FLES) (Delete)

Weilbacher/Trefzger

Kaesberg moved to suspend the “discussion one week-action the next” rule to take action on the proposal today, Trefzger seconded, and the committee unanimously approved. Weilbacher moved to approve the proposal, Trefzger seconded and the committee voted unanimously to approve the proposal to delete the Minor in Foreign Languages in the Elementary School (FLES). The proposal will be forwarded to the Academic Senate for their review/approval. Catalog copy to be deleted follows:

MINOR IN FOREIGN LANGUAGES IN THE ELEMENTARY SCHOOL (FLES)

For advisement, please contact the Department of Languages, Literatures, and Cultures.

The Minor in Foreign Languages in the Elementary School (FLES) is designed primarily for Elementary Education majors who plan to teach a foreign language as part of the elementary school curriculum. Students take courses in a single target language and a course in FLES methodology, including practicum experience. Completion of the minor constitutes completion of the 18 hour area requirement for Elementary Education.

- **A minimum of 23 and a maximum of 31 hours required. The number of hours required for the FLES minor depends on the level at which a student begins the program. Students with no previous foreign language study begin with LAN 111 and complete 31 hours; students with 2 years of high school foreign language (or equivalent) begin with LAN 112 and must complete 27 hours beyond 111; students with 3 or more years of foreign language begin at 115 and must complete 23 hours beyond 112. Consult the Languages, Literatures, and Cultures advisor if additional placement information is needed. Student may complete the FLES minor in French, German, Japanese, or Spanish:**
 - **Required courses for French FLES: FR 111, 112, 115, 116, 213, 214, 220 or 305, 235; LAN 355.**
 - **Required courses for German FLES: GER 111, 112, 115, 116, 211, 213, 217, 317; LAN 355.**
 - **Required courses for Japanese FLES: JPN 111, 112, 115, 116, 231, 232, 285; LAN 355 and 3 approved elective hours.**
 - **Required courses for Spanish FLES: SPA 111, 112, 115, 116, 213, 214, 223, 243 or 244; LAN 355. (LAN 214 not for credit if have ACTFL speaking score of Advanced. See the Languages, Literatures and Cultures advisor for substitute courses.) 20 clinical hours of types 1, 2, 4, and 5, usually taken while enrolled in LAN 355**

THE THEATRE EDUCATION SEQUENCE IN THE MINOR IN THEATRE (Delete)

Dean/Kopsell

Kaesberg moved to suspend the “discussion one week-action the next” rule to take action on the proposal today, Trefzger seconded, and the committee unanimously approved. Dean moved to approve the proposal, Smudde seconded and the committee voted unanimously to approve the proposal to delete the Theatre Education Sequence in the Minor in Theatre. The proposal will be forwarded to the Academic Senate for their review/approval. Catalog copy to be deleted follows:

Theatre Education Sequence:

The Teacher Education Sequence in the Minor in Theatre does not lead directly to teacher certification. Students seeking an additional teaching endorsement in this academic area should contact their advisor or the Illinois State Board of Education Website (www.isbe.net) for specific certification requirements.

4. PROPOSAL DISCUSSION:

COM MINOR IN INSTRUCTIONAL MEDIA (Delete)

Kaesberg/Murphy

Kaesberg distributed a handout and presented a review of the proposal for deletion of the Minor in Instructional Media. Communication's rationale for elimination of the minor follows:

- There are no students enrolled
- This minor has not been active for twenty years.
- Removing the minor does not result in budgetary implications.
- No teacher education credit is awarded after completion of this minor.
- The minor is not interdisciplinary and consequently removal of the minor does not impact other departments.

With no further issues or concerns, Morenus invited a motion to suspend the rules and vote on the proposal today. Kaesberg moved to suspend the "discussion one week-action the next" rule to take action on the proposal, Trefzger seconded, and the committee unanimously approved. (See "Proposal Action" above.)

C&I MAJOR IN EARLY CHILDHOOD EDUCATION (Revise)

Cook/Walker

Cook distributed a handout and presented a review of the proposal to revise the Major in Early Childhood Education.

- The required course SED 379 is being replaced with a new course, SED 369, which includes significant content from SED 379 (the proposal did not mention what the differences are, beyond that the course is more focused toward early childhood education).
- Cook recommended that the catalog copy of the new course be revised for clarity and suggested replacement text. Ryburn reported that revised catalog copy has been received.

With no further issues or concerns, Morenus invited a motion to suspend the rules and vote on the proposal today. Kaesberg moved to suspend the "discussion one week-action the next" rule to take action on the proposal today, Trefzger seconded, and the committee unanimously approved. (See "Proposal Action" above.)

FIL MAJOR IN FINANCE – GENERAL FINANCE SEQUENCE (Revise) Standard/Kukla MAJOR IN INSURANCE – GENERAL INSURANCE SEQUENCE (Revise) MINOR IN INSURANCE (Revise)

Standard distributed a handout and presented a review of the proposals to revise the General Finance Sequence in the Major in Finance, the General Insurance Sequence in the Major in Insurance, and the Minor in Insurance.

- All three proposals involve adding additional course choices to a list of elective courses.
- There is no change in the number of required hours and no other changes are proposed.
- Three of the courses (FIL 342, 345 and 380.04) will be added as electives to each program, while FIL 361 will be added only to the General Finance Sequence.
- The department provided a reasonable rationale for proposed changes.

Questions/Concerns:

- Walker questioned the use of a decimalized course as an elective. Rosenthal will contact the department chair to see if they are considering making 380.04 a regular course.

With no further issues or concerns, Morenus invited a motion to suspend the rules and vote on the proposal today. Kaesberg moved to suspend the "discussion one week-action the next" rule to take action on the proposals today, Trefzger seconded, and the committee unanimously approved. (See "Proposal Action" above.)

LAN MINOR IN FOREIGN LANGUAGES IN THE ELEMENTARY SCHOOL (FLES) (Delete)

Weilbacher/Trefzger

Weilbacher distributed a handout and presented a review of the proposal to delete the Minor in Foreign Languages in the Elementary School (FLES).

- The Department of Languages, Literatures, and Cultures' rationale for deletion of the minor was that teacher education candidates now are comprehensively certified for K-12, so there no longer is a need for specific certification to teach foreign language at the elementary level.
- Specific courses for the minor no longer exist; the key course was deleted through the "four and out" process.
- The department will work with the few current students who want to complete the program.

Kaesberg moved to suspend the "discussion one week-action the next" rule to take action on the proposal today, Trefzger seconded, and the committee unanimously approved. (See "Proposal Action" above.)

**THE THEATRE EDUCATION SEQUENCE IN THE
MINOR IN THEATRE (Delete)**

Dean/Kopsell

Dean distributed a handout and presented a review of the proposal to delete the Theatre Education Sequence in the Minor in Theatre.

- In the current catalog, it states that this sequence does not directly lead to teacher certification and that students seeking teacher endorsement in this academic area need to contact their advisor or Illinois State Board of Education.
- The justification given for deleting this sequence was that teacher education minors no longer correspond to endorsement requirements, nor necessarily to teaching credentials.
- The Minor in Theatre will still be offered and students seeking teaching endorsement in this area can complete these requirements while they complete their endorsement requirements.
- The effect on the Theatre department/program is expected to be minimal.

Kaesberg moved to suspend the "discussion one week-action the next" rule to take action on the proposal today, Trefzger seconded, and the committee unanimously approved. (See "Proposal Action" above.)

5. LIAISON REPORTS:

- a. Council on General Education:** Weilbacher – No report.
- b. Council for Teacher Education:** Morenus – Nothing to report.
- c. Academic Affairs Committee:** Rosenthal reported that the AAF will be meeting this evening; they will be discussing student policies. He reported that the Academic Senate approved removal of the Constitution Examination from the University's graduation requirements. The exam will be removed from the 2010-2012 Undergraduate Catalog.

6. STAFF REPORT:

Discussion of Editorial Changes in Curriculum and Courses: Rosenthal distributed a handout showing what he usually considers allowable editorial changes to curriculum and courses. Also included is a list of changes that are not editorial. He invited the committee to make any comments or suggestions.

Rosenthal suggested moving the following statement from the program changes **not** considered editorial to the allowable editorial changes list: "Removal from or addition of a course to specified program electives." The committee agreed to moving the statement if it could be rephrased as "Removal from or addition of a course, within the same department or program, to specified program electives (there are exceptions)." The committee also suggested that the statement remain in the non-editorial group, but with "not within the same department/school" inserted. The committee agreed to the changes.

Morenus asked for a sense of the group and a showing of hands in favor of the list to be used as a standard for approving editorial requests. Eight committee members were in favor, none were opposed, and two abstained. Ryburn will send the list electronically to department chairs, school directors, DCC chairs, and CCC chairs. The amended document follows:

Editorial Changes in the Undergraduate Catalog

Courses

Editorial Changes Generally Allowed:

- Removal of prerequisite(s) (there may be exceptions)
- Title revisions that do not change the focus of the course
- Course description revisions that do not change the focus of the course
- Removal or addition of “Major only,” Major/minor only.”
- Removal or addition of “Not for credit in major.”
- Removal or addition of “Consent of instructor” (or advisor or department chair or school director)
- Addition or change of General Education designator if approved at CGE
- Removal or addition of a recommended course

Course Changes Generally **Not** Considered Editorial:

- Change of hours (unless course is already listed as variable hours)
- Course number change
- Addition of prerequisite(s) (there are exceptions)
- Course description or title revision that seems to change course focus
- Addition or Removal of “Materials Charge Optional” without approval from Provost’s Office

Programs

Editorial Changes Allowed for Programs:

- Removal or addition of text or punctuation to make requirements clearer
- Changes when necessary to make consistent with rest of catalog (Examples: when WS changed to WGS or when Health Sciences changed CLS to MLS)
- Change in a concentration (if it doesn’t result in a change to the program requirements/hours)
- Removal from or addition of a course or courses (within the same department/school or program) to specified program electives (there may be exceptions)
- Removal of deleted courses from list of elective course options

Program Changes **Not** Considered Editorial

- Removal from or addition of a course(s) to program requirements
- Change of the hours required in the program
- Removal of deleted courses from course requirements if doing so would change the number of hours required
- Removal from, or addition of a course or courses (not within the same department/school or program) to specified program electives (there may be exceptions)
- GPA and grade requirements for continuance in program (must be approved by EMAS first)

Requests for editorial changes for both courses and programs need to come through the department chair/school director with their approval noted. A brief rationale/reason for change should accompany the request along with exact proposed new catalog copy.

Note: This list is not all inclusive. There may be exceptions for both allowed and non-allowed changes.

7. **INFORMATION:** The University Curriculum Committee Executive Secretary approved the following:

Temporary Course:

C&I

289.65 STUDENT ENGAGEMENT AND CLASSROOM MANAGEMENT (K-8)

3 sem. hrs.

Students will develop advanced skills in student engagement/classroom management – organization, including effective planning, implementing/evaluating instruction, communication, and discipline.

Prerequisites: C&I 208 for Elementary Education majors; C&I 271 for Early Childhood Education majors.

New Courses:

BSC

327 HORMONES AND BEHAVIOR

3 sem. hrs.

Exploration of relationships among hormones, brain, and behaviors associated with reproduction, aggression, stress, parenting, affiliation, homeostasis and development in animals. Prerequisites: BSC 283 or 286 or consent of instructor.

FIL

346 FIXED INCOME ANALYSIS AND PORTFOLIO MANAGEMENT

3 sem. hrs.

Analysis of fixed income securities, derivatives, and portfolio management strategies. Prerequisites: FIL 241 and 242.

IDS

108 UNIVERSITY SUCCESS SKILLS

2 sem. hrs.

Intensive academic skills for first-year college students, with a focus on making a successful transition to the college classroom and expectations. Formerly IDS 189.12.

HIS

226 EIGHTEENTH-CENTURY EUROPE

3 sem. hrs.

A survey of 18th-century Europe focusing on political, social, economic, and intellectual developments and the age of revolutions. Prerequisites: HIS 102 or consent of instructor.

POL

THE POLITICS OF MICROFINANCE

3 sem. hrs.

Explores microfinance and its sociopolitical effect on gender empowerment and outreach to various ethnicities in need of economically sustainable support. Prerequisites: POL 140 or 141 and POL 150 or 151 or consent of instructor.

SED

369 TECHNOLOGY FOR YOUNG CHILDREN WITH DISABILITIES

3 sem. hrs.

Overview of instructional and assistive technology, including Universal Design principles for children birth to age 8 at risk of/with disabilities. Not for credit if had SED 379. Materials charge optional. Prerequisites: SED 101 or equivalent or consent of the SED Department Chair.

Revised Courses:

CHE

(Prerequisites, description)

280 ENVIRONMENTAL CHEMISTRY

3 sem. hrs.

Aquatic, soil, and atmospheric chemistry and the attendant problems of pollution. Sources of pollutants and methods for their remediation. Prerequisites: CHE 141 with a grade of C or better.

PSY

(Prerequisites, description)

138 REASONING IN PSYCHOLOGY USING STATISTICS

MC-QR

3 sem. hrs.

Introduction to descriptive and inferential statistics. Includes use of the Statistical Package for Social Sciences (SPSS) on laboratory computers. May not be taken under the CT/NC option. Formerly *SOCIAL SCIENCE REASONING USING STATISTICS*. Prerequisite: Grade of C or better in

- 8. ADJOURNED:** Cook moved to adjourn the meeting, Radhakrishnan seconded. The meeting was adjourned at 4:02 p.m. The next meeting will be announced.